



## CITY OF YOUNGVILLE PUBLIC RECORDS REQUEST FEE SCHEDULE

AMENDED BY RESOLUTION NO. 2022-24

- |  |        |            |
|--|--------|------------|
| (1) Copies - Black & White   | 1.00   | Per Page   |
| (2) Copies – Color   | 2.00   | Per Page   |
| (3) Transmission of Electronic Copies  | 1.00   | Per Page   |
| (4) Pre-Produced/Standardized Maps   | 5.00   | 8.5 x 11   |
|  | 7.00   | 8.5 x 14   |
|  | 10.00  | 11 x 17    |
|  | 15.00  | Map on CD  |
|  | 20.00  | Map on DVD |
|  | 20.00  | Map on USB |
| (5) Custom/Non Standardized Maps   | 5.00   | 8.5 x 11   |
|  | 7.00   | 8.5 x 14   |
|  | 10.00  | 11 x 17    |
|  | 15.00  | Map on CD  |
|  | 20.00  | Map on DVD |
|  | 20.00  | Map on USB |
| (6) CD/DVD/USB Reproduction  | 20.00  | 0-1 Hour   |
|  | 30.00  | 1-2 Hours  |
|  | 40.00  | 2-3 Hours  |
|  | 50.00  | 3-5 Hours  |
|  | 60.00  | 5-6 Hours  |
| (7) Document Transcription<br>(At the then prevailing customary court reporter rate; plus any additional funds needed)   | 250.00 | Deposit    |
| <p>(8) After-Hours Review and Copying: If the amount of documents or records requested is too vast to reasonably &amp; timely review, count and copy during normal working hours, the party making the request must contact the Legal Department to schedule a time and place for such after-hour review. There shall be a maximum three (3) hour after-work-hours appointment at the cost of \$250.00 per appointment in order for the party to view the requested documents at City Hall. Each after-hour review shall be deemed separate for the purpose of payment. During such review(s), the party may designate a list of documents to be copied, and the City will prepare the documents and provide the requested documents as per law.</p> |        |            |
| <p>(9) It is specifically determined by the City that any document or material transferred to any media (i.e. such as more than one map transferred to digital CD or DVD media), then each document transferred shall be considered as separate items. For example, three one-page documents transferred to a CD shall be considered as three pages at \$.50 plus \$15.00. The requesting party shall be responsible to pay the cost of each document transferred and the herein above scheduled cost of the applicable media used.</p>  |        |            |